

The Special Meeting of the Petersburg City Council was held on Tuesday, October 7, 2025, at the Petersburg Public Library. Mayor Parham called the meeting to order at 5:02 p.m. The meeting video link is <https://petersburgva.new.swagit.com/videos/357380>.

1. ROLL CALL – CITY COUNCIL:

Present:

Charles Cuthbert, Jr., Councilor – Ward 4
Marlow Jones, Councilor – Ward 1
W. Howard Myers, Councilor – Ward 5
Arnold Westbrook, Jr., Councilor – Ward 7
Annette Smith-Lee, Councilor – Ward 6
Samuel Parham, Mayor – Ward 3
Darrin Hill, Vice Mayor – Ward 2

Absent:

Present from City Administration:

City Manager John “March” Altman, Jr.
City Attorney Anthony C. Williams
City Clerk Tangi R. Hill

2. DETERMINATION OF THE PRESENCE OF A QUORUM:

A quorum of the City Council was present.

3. OFFICIAL PUBLIC HEARINGS

- a. A Public Hearing and Consideration of a Resolution to Require the Planning Commission to Report Its Recommendation to Council Before October 21, 2025 Regarding Item 3(A) From the September 2, 2025 Special Meeting Pertaining to the Special Use Permit Application on Behalf of SP-Thirteen Properties, LLC for a Special Use Permit to Operate an Assisted Living Facility at 36 W. Fillmore Street

Mayor Parham introduced the Public Hearing item and recognized City Attorney Williams.

City Attorney Williams stated that at the Council’s last meeting on September 2, 2025 was a joint meeting with the Planning Commission. At that meeting the Planning Commission did not make a recommendation to Council regarding the Special Use Permit. By State Code, they would ordinarily have 100 days to provide their recommendation.

At that meeting, however, the Planning Commission indicated to Council that they would have their response by Council’s next meeting. The Planning Commission was unable to meet on the 2nd and at that meeting to ensure that Council did have the Planning Commission’s recommendation by the next meeting, a motion was made by Councilman Myers to hold a Public Hearing to shorten the period of time within which the Planning Commission had, so instead of having 100 days, they would have to provide a response to Council on or before October 21st. This would allow Council to proceed to make its determination on that date.

City Attorney Williams recommended that Council, after conducting the Public Hearing, approve the Resolution to Require the Planning Commission to Report Its Recommendation to Council Before October 21, 2025 Regarding Item 3(A) From the September 2, 2025 Special Meeting Pertaining to the Special Use Permit Application on Behalf of SP-Thirteen Properties, LLC for a Special Use Permit to Operate an Assisted Living Facility at 36 W. Fillmore Street. This would therefore require

the Planning Commission to provide its recommendation.

Mayor Parham opened the floor for the public hearing.

Hearing no one, Mayor Parham closed the public hearing.

Council Member Myers made a motion to direct the Clerk to schedule and advertise a public hearing in accordance with Section 15.2-228.5(b) of the Code of Virginia for a special meeting to be held immediately preceding the work session on October 7, 2025, to shorten the 100-day period of time for the Planning Commission to report this item, and to require they report the recommendation to Council on this item on or before the regular business meeting of Council on October 21, 2025, at which time Council will proceed with consideration of the item. Council Member Jones seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, Parham; no: N/A; Abstain: N/A.

4. NEW BUSINESS

- a. Adoption of a Resolution of the City Council of the City of Petersburg, Virginia Committing Support and Fund Match Requirements for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBSF) Grant to Demolish Two Downtown Buildings in Support of Economic Development

Council Member Myers made a motion to adopt a Resolution of the City Council of the City of Petersburg, Virginia Committing Support and Fund Match Requirements for a Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBSF) Grant to Demolish Two Downtown Buildings in Support of Economic Development. Vice Mayor Hill seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, Parham; no: N/A; Abstain: N/A.

5. ADJOURNMENT

Mayor Parham made a motion to adjourn. All members of the Council present voted in the affirmative. Meeting adjourned.

The City Council adjourned at 5:08 p.m.

Adopted: 11/05/2025



Mayor, Samuel Parham

ATTEST:

A handwritten signature in dark ink, reading "Tangi R. Hill". The signature is written in a cursive style with a large initial "T".

City Clerk, Tangi R. Hill