

The Closed Session Meeting of the Petersburg City Council was held on Tuesday, July 15, 2025, at the Petersburg Public Library. Mayor Parham called the Closed Session Meeting to order at 4:03 p.m. The meeting link is <https://petersburgva.new.swagit.com/videos/349823>.

1. ROLL CALL

Present:

Council Member Charles Cuthbert
Council Member Howard Myers
Council Member Arnold Westbrook
Council Member Annette Smith-Lee
Vice Mayor Darrin Hill
Mayor Samuel Parham

Absent:

Council Member Marlow Jones (Late)

Present from City Administration:

City Manager John March Altman, Jr.
City Attorney Anthony Williams
City Clerk Tangi Hill

2. CLOSED SESSION

The purpose of this meeting is to convene in the closed session pursuant to:

- a. §2.2-3711(A)(3) of the Code of Virginia for the Purpose of Discussion or Consideration of the Acquisition of Real Property for a Public Purpose and the Disposition of Publicly Held Real Property Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body, Specifically Including But Not Limited to the Acquisition and Disposition of Real Property; and
- b. §2.2-3711(A)(29) of the Code of Virginia for the Purpose of Discussion Regarding the Subject of Award of a Public Contract Involving the Expenditure of Public Funds, and Discussion of the Terms or Scope of Such Contract, Where Discussion in an Open Session Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body; and
- c. §2.2-3711(A)(7) and (8) of the Code of Virginia for the Purpose of Receiving Legal Advice and Status Update from the City Attorney and Legal Consultation Regarding the Subject of Actual or Probable Litigation and Specific Legal Matters Requiring the Provision of Legal Advice by the City Attorney, Specifically Including But Not Limited to Discussion Regarding the Requirements of 24 CFR §570.1 et. seq.; PCC Case No.: CL23-210, and Other Matters of Actual or Probable Litigation and Matters Requiring the Provision of Legal Advice by the City Attorney; and
- d. §2.2-3711(A)(1) of the Code of Virginia for the Purpose of Discussion Pertaining to Performance, Assignment, Salaries, and Appointment of Specific Public Officers,

Employees, and Appointees of the City of Petersburg, Specifically Including But Not Limited to Discussion of the Performance, Assignment, Salaries, and Appointment of a Specific Public Officers, Employees, and Appointees of the City of Petersburg

Vice Mayor Hill made a motion to enter into Closed Session for the purpose stated. Council Member Westbrook seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: Jones.

The Council entered Closed Session at 4:06 p.m.

Council Member Jones arrived.

CERTIFICATION

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called today to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should state prior to the vote indicating the substance for departure in which he believes has occurred. This requires a roll call vote Mr. Mayor."

Vice Mayor Hill made a motion to return the City Council to the open session and certify the purposes of the closed session. Council Member Jones seconded the motion.

There was no discussion on the motion. The motion was approved on a roll call vote.

On a roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

2025-RES-035

A RESOLUTION CERTIFYING, AS REQUIRED BY THE CODE OF VIRGINIA, SECTION 2.2-3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED

The City Council returned to the open session at 5:01 p.m.

Mayor Parham stated that he would like to entertain a motion to add a Resolution of Consent to the City Manager/Director of Emergency Management's Determination and Formal Declaration of a Local Emergency to the agenda.

Vice Mayor Hill made a motion to add a Resolution of Consent to the City Manager/Director of Emergency Management's Determination and Formal Declaration of a Local Emergency to the agenda. Council Member Westbrook seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

Mayor Parham entertained a motion to adopt the Resolution of Consent to the City Manager/Director of Emergency Management's Determination and Formal Declaration of a Local Emergency.

Council Member Westbrook made a motion to adopt the Resolution of Consent to the City Manager/Director of Emergency Management's Determination and Formal Declaration of a Local Emergency. Council Member Smith-Lee seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

Mayor Parham entertained a motion to add a motion to amend the CDBG allocation adopted on June 17, 2025, to the agenda.

Vice Mayor Hill made a motion to add a motion to amend the CDBG allocation adopted on June 17, 2025, to the agenda. Council Member Westbrook seconded the motion.

There was no discussion on the motion. The motion was approved by a unanimous affirmative vote of the Council.

Council Member Myers made a motion to amend the CDBG funds ordained at the Council's June 17, 2025, public meeting in the amount of \$88,000 from Crater Area Coalition on Homelessness "CACH" - Virginia Community Resource Center "VCRC" to Peoples Advantage Federal Credit Union as an assigned for homeless prevention; as well as unassigned dollars in the amount of \$12,081.90. Council Member Westbrook seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

Mayor Parham entertained a motion to add the Richard Bland College Workforce MOU and the Petersburg Area Regional Tourism MOU to the agenda.

Vice Mayor Hill made a motion to add the Richard Bland College Workforce MOU and the Petersburg Area Regional Tourism MOU to the agenda. Council Member Myers seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

Mayor Parham entertained a motion to authorize the City Manager to execute the Richard Bland College Workforce MOU and the Petersburg Area Regional Tourism MOU on behalf of the City of Petersburg.

Vice Mayor Hill made a motion to authorize the City Manager to execute the Richard Bland College Workforce MOU and the Petersburg Area Regional Tourism MOU on behalf of the City of Petersburg. Council Member Smith-Lee seconded the motion.

There was no discussion on the motion. The motion was approved on roll call vote.

On roll call vote, voting Yes: Cuthbert, Jones, Myers, Westbrook, Smith-Lee, Hill, and Parham; No: N/A; Abstain: N/A; Absent: N/A.

3. **ADJOURNMENT:**

City Council adjourned at 5:05 p.m.

Adopted: 09/02/2025



Mayor, Samuel Parham

ATTEST:



City Clerk, Tangi R. Hill