

The Closed Session Meeting of the Petersburg City Council was held on Wednesday, March 27, 2024, at the Petersburg Area Transit. Mayor Parham called the Closed Session Meeting to order at 8:36 a.m.

**1. ROLL CALL:**

Present:

Council Member Charles H. Cuthbert, Jr.  
Council Member W. Howard Myers  
Council Member Annette Smith-Lee  
Vice Mayor Darrin Hill  
Mayor Samuel Parham

Absent:

Council Member Marlow Jones  
Council Member Arnold Westbrook

Present from City Administration:

City Manager John March Altman, Jr.  
City Attorney Anthony Williams

**2. CLOSED SESSION:**

- a. The purpose of this meeting is to convene in the closed session pursuant Va. Code §2.2-3711.(A)(1) for the purpose of discussion, consideration and interviews, performance, assignment, and appointment of specific public employees of the City of Petersburg, specifically including but not limited to consideration, interviews, discussion of the performance, assignment and appointment of the Clerk of Council.

Vice Mayor Hill made a motion that the City Council go into closed session for the purposes noted. Council Member Smith-Lee seconded the motion.

On roll call vote, voting yes: Cuthbert, Myers, Smith-Lee, Hill, and Parham; Absent: Jones and Westbrook

The City Council entered closed session at 8:38 a.m.

**CERTIFICATION:**

Mr. Williams stated, "The Mayor would entertain a motion to conclude the closed session called today to certify in accordance with §2.2-3712 that the Code of Virginia that to the best of each members knowledge that only public business matter lawfully exempted from the opening meeting requirements were discussed and that only such public business matters were identified in the motion by which the closed meeting was convened, heard, discussed, or considered. If any member believes that there was a departure from the foregoing requirements should state prior to the vote indicating the substance for departure in which he believes has occurred. This requires a roll call vote Mr. Mayor."

Vice Mayor Hill made a motion to return the City Council to open session and certify the purposes of the closed session. Council Member Smith-Lee seconded the motion. There was no discussion on the motion.

The motion was approved on roll call vote.

On roll call vote, voting yes: Myers, Smith-Lee, Hill, and Parham

3712, THAT TO THE BEST OF EACH MEMBER'S KNOWLEDGE, ONLY PUBLIC BUSINESS MATTERS LAWFULLY EXEMPTED FROM OPEN MEETING REQUIREMENTS OF VIRGINIA LAW WERE DISCUSSED IN THE CLOSED SESSION, AND ONLY SUCH PUBLIC BUSINESS MATTERS AS WERE IDENTIFIED IN THE MOTION CONVENING THE CLOSED SESSION WERE HEARD, DISCUSSED, OR CONSIDERED.

City Council returned to open session at 12:44 pm

3. **ADJOURNMENT:**

The City Council adjourned at 12:44 p.m.

Adopted the 2<sup>nd</sup> day of April, 2024.

  
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Acting Clerk of City Council

APPROVED:

  
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Mayor