



City of Petersburg Virginia

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November 8, 2023 - City Council Work Session

November 8, 2023
Petersburg Public Library
201 West Washington Street
Petersburg, VA 23803
5:00 PM

City Council

Samuel Parham, Mayor – Ward 3
Darrin Hill, Vice Mayor – Ward 2
Marlow Jones, Councilor – Ward 1
Charlie Cuthbert, Councilor – Ward 4
W. Howard Myers, Councilor – Ward 5
Annette Smith-Lee, Councilor – Ward 6
Arnold Westbrook, Jr., Councilor – Ward 7

City Administration

John March Altman, Jr. - City Manager
Anthony Williams - City Attorney
Nykesha D. Lucas - City Clerk

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1. **Roll Call**
 2. **Prayer**
 3. **Pledge of Allegiance**
 4. **Determination of the Presence of a Quorum**
 5. **Public Comments**
 6. **Approval of Consent Agenda (to include minutes of previous meetings):**
 - a. **Minutes: (Page 3)**
 - October 17, 2023- Closed Session Meeting Minutes
 - October 17, 2023 - Regular City Council Meeting Minutes
 - b. Consideration of an appropriation for a \$2,467 increase to the FY24 approved & adopted budget for the Litter Grant received from the Virginia Department of Environmental Quality (DEQ). This increases the amount from \$10,158 to \$12,645 for the City of Petersburg's Litter Prevention and Recycling Program activities for FY24 - 1st Reading. **(Page 18)**
 - c. Consideration of ordinance to re-establish the Commercial property-assessed clean energy (CPACE) program - 1st Reading **(Page 23)**
 - d. A request to schedule a public hearing on the consideration of an ordinance to amend and re-adopt Chapter 21 including Sections 21-1 and 21-2 to change the name of the "Petersburg Area Public Arts" to the "Petersburg Arts Council." **(Page 73)**
 - e. A request to schedule a public hearing to consider an ordinance to amend and re-adopt Chapter 2 Article VII Subdivision I of the Petersburg City Code to include Section 2-360 to authorize the City Manager to administratively approve amendments to the purchasing manuals & purchasing procedure. **(Page 76)**
 - f. A request to schedule and consider a public hearing and consideration of a request from Sayed Shah Owner, representative of S Shah Properties LLC. to obtain a Special Use Permit as provided for under Article 23, Supplementary Use Regulations-Special Uses. Section 4, Special Uses Enumerated. Item (22) of the Zoning Ordinance to establish Stand-alone used vehicle sales not associated with a new-vehicle dealership or not located upon the same parcel as such new-vehicle dealership, if located upon parcels of less than one acre in area, such to be permitted within the B-2

and M-1 zoning districts only. The subject property is located at 112 and 114 N Crater Road, and further identified as Tax Parcel # 012110010 and #012110009. The Comprehensive Plan suggests this area is appropriate for commercial and residential uses. The property is zoned B-2, General Commercial District. **(Page 79)**

7. Special Reports

- a. Presentation of Proclamation designating the month of November as Family Court Awareness Month. **(Page 119)**
- b. Presentation of Proclamation designating November 1, 2023, as Extra Mile Day. **(Page 120)**
- c. Presentation for years of service to Mr. Barrett Harrison in the Department of Utilities. **(Page 121)**
- d. Presentation to announce L. L. Bean's National Pop-Up Shop coming to Petersburg December 2, 2023 and December 3, 2023. **(Page 122)**

8. Monthly Reports

9. Finance and Budget Report

10. Capital Projects Update

11. Utilities

- a. Update from JMT on Poor Creek Project.

12. Streets

13. Facilities

14. Economic Development

15. City Manager's Agenda

- a. Update on Neighborhood Services Project Maintenance Process

16. Business or reports from the Clerk

17. Business or reports from the City Attorney

18. Adjournment